



Minutes of the meeting of Mayfield and Five Ashes Parish Council

Venue Five Ashes Village Hall
Date Monday 11 June 2018
Time 19:30

C11JUN18
2018/19 Meeting 02
Adopted

Minutes

Chairman Cllr Gill Weavers

Councillors Present and Voting

Gill Weavers	Jerry Watkiss	Rosemary Neal	Robert Fitzsimmons
Chris Lilly	Herb Hills	Julie Upton	Tommy Buck
David Miles	Monica Aitken	Ian Parker	

Also in attendance:

Cllr R Simmons (ESCC), Cllr R Standley (ESCC/ WDC), Cllr Jonica Fox (WDC) and Janna Todd, Parish Clerk.

Public Questions

- There were no public questions.

1. Apologies for Absence

1.1. Apologies for absence were accepted from Cllr D Redman, Cllr E McDonnell-Slater, Cllr E Wheeler, Cllr P Balfour, Cllr B Redman (WDC) and Cllr G Wells (WDC).

2. Declarations of Interests

2.1. There were no declarations of interests.

3. Chairman's Announcements

- 3.1. Cllr Elaine Wheeler has informed the Clerk that she is resigning from the Council. We thank her for all the time she has dedicated to the Council on behalf of the residents of Five Ashes.
- 3.2. Natwest has apologised for not being in Mayfield last Monday. Their vehicle developed a serious fault and has had to go back to Scotland for repairs. They now have a replacement vehicle and have confirmed they will be in the Memorial Hall overflow car park as usual at 1:15 on Mondays

4. Minutes of the Full Council meeting held 14 May 2018 (previously circulated)

4.1. It was **resolved** unanimously to approve and sign the minutes of the meeting held on 14 May 2018 as a true record.

Matters arising from the minutes

4.2. WDC has informed they are awaiting information on what the Love Lane Section 106 money will be utilised for. This was sent to them over two months ago. It will be forwarded again with a request for information on the time span for receiving the payment. **Action JT**

5. Reports from East Sussex County Council (ESCC)

5.1. Cllr Simmons informed that ESCC has committed to repair the broken safety fence in West Street and are awaiting quotations before the work is carried out. It is apparent that other sections of the fence are unstable in addition to the area cordoned off.

- 5.2. Station Road is scheduled for closure for 10 days from 13 August 2018 while essential gas works are carried out. There will be a diversion in place.
- 5.3. ESCC are working on their three-year business plan. There will be inevitable cuts to services but those of greatest importance will be prioritised.
- 5.4. ESCC will maintain strong representation to central government concerning the pressures of social care for our large elderly population. They are waiting to see if central government provides additional income towards adult social care this financial year.
- 5.5. Confirmation was received that ESCC will give as much advance notice as they possibly can to advise of any cuts to future services. Cllr Lilly advised that the Parish Council would need to be informed before December for budget preparation.

6. Reports from Wealden District Council (WDC)

- 6.1. Wealden's annual performance report indicated that they hit a vast majority of their targets over the last year.
- 6.2. Crime rates have increased by over 16% however it has been noted that there has been an increased police presence in the district which will hopefully help lower them.
- 6.3. There are going to be significant changes to senior management as the Chief Executive, Charlie Lant, is retiring. The Director of Planning Policy, Nigel Hannam is also retiring in September 2018 and Head of Development Projects, Kelvin Williams, next Easter. WDC has advertised the position of Chief Executive.
- 6.4. The new Local Plan will be made available to Council in July 2018 before it goes out for consultation.
- 6.5. Government has appointed a body to look at the provision of National Parks and Areas of Outstanding Natural Beauty and the level of protection they should get. This could result in more forms of protected landscape close to cities.
- 6.6. New National Planning Policy is being discussed to remove the requirement for village exception sites to be used for affordable housing only.
- 6.7. The two new houses in Criers Lane have been approved despite objections raised on highways concerns.
- 6.8. WDC has given the go ahead for the removal of dead wood in the five ash trees on the Five Ashes green that are suffering from ash dieback.
- 6.9. The County and District Councillors left the meeting at 8pm after this agenda item.

7. Finance Report (previously circulated)

- 7.1. The Finance Report to 30 April 2018 was reviewed.
- 7.2. The Finance Report and expenditure to 30 April 2018 was approved unanimously.

8. 2017/18 internal audit (information previously circulated)

- 8.1. The internal auditor did not find any causes for concern.
- 8.2. It was resolved to adopt the 2017/18 Statement of Internal Control which was signed by the Chairman, Chairman of the Finance and General Purposes Committee and the RFO.

9. 2017/18 Annual Governance and Accountability Return (information previously circulated)

- 9.1. Resolution C11JUN18(1): It was **resolved** by unanimous vote to approve the Annual Governance Statement 2017/18 and it was signed by the Chairman and the RFO.
- 9.2. Resolution C11JUN18(2): It was **resolved** by unanimous vote to approve the Accounting Statements 2017/18 and it was signed by the Chairman and the RFO. **Action JT**

10. Minutes for adoption (previously circulated)

10.1. The Parish Council **resolved** to adopt the following committee minutes and they were signed by the Chairman:

- Planning Executive 21 May 2018
- Community Development 04 June 2018

10.2. The Parish Council approved the minutes of the Annual Parish Assembly held on 21 May 2018. These will be formally adopted at next year's annual meeting.

Matters arising from the minutes

10.3. The approval of retrospective permission for outbuildings on application WD/2018/354/FR that the Planning Committee objected strongly to was very disappointing.

10.4. A concern was raised on the objection submitted to the Annual Assembly regarding the annual contribution towards graveyard maintenance. It was pointed out that the graveyard does not belong to the Church of England but to the whole Parish.

11. Neighbourhood Plan (previously circulated)

11.1. Information was circulated on how a Neighbourhood Plan would benefit the Community with regards to allocated housing, the protection of Green Space and an increase of 10% in Community Infrastructure Levy payable to the Parish Council.

11.2. The time commitment, budget requirements and whether there is a need for one were discussed.

11.3. It was agreed to reconsider writing a Neighbourhood Plan in the autumn after the new Local Plan has been publicised.

12. Permission for a Bonfire on Court Meadow (information previously circulated)

12.1. Permission for Mayfield Bonfire Society to have a bonfire on Court Meadow on Saturday 14 July 2018 on the site of the old Youth Club was considered.

12.2. It was agreed unanimously to allow the Bonfire Society to have a bonfire during the evening event. **Action JT**

13. Permission to close Memorial Hall car park for Community play (information circulated)

13.1. It was agreed unanimously to allow the closure of the Memorial Hall car park at the following times:

- Wednesday 24th – Friday 26th October 2018 from 5pm - 11pm
- Saturday 27th October 2018 from 12pm-11pm

Action JT

14. Installation of Memorial Bench at Court Meadow (information previously circulated)

14.1. It was agreed unanimously to install a bench in memory of Jayne Bramwell on the north-eastern side of the Memorial Hall.

15. Provision of an on street disabled parking bay at 2 Mayfield Cottages, Stone Cross

15.1. There were no objections raised to provide a disabled parking bay outside 2 Mayfield Cottages at Stone Cross. **Action JT**

16. Updates from Committees (for information only)

16.1. Finance and General Purposes

- The delay in payment of Section 106 money is frustrating as it puts back the playground upgrade.

16.2. Rights of Ways and Trees

- Clearance work continues.

16.3.Planning Committee

- Nothing further to report.

16.4.Community Safety and Traffic

- Reported crimes seem to be further south in the district.
- Residents should remember to keep things locked up and to close front windows if in the back garden and not make it easy for the thieves to chance access.

16.5.Community Development

- Possible venues for a book exchange are being investigated.
- It would be preferable for the electricity supply for the High Street telephone kiosk to be maintained when it is removed for Wi-Fi access. This will be discussed at the next Committee meeting.

17. Updates from representatives (for information only)

17.1. There were no items of information.

18. Other items of information and next agenda items

18.1. South East Water will be installing a new water main from Coggins Mill to Lake Street and a new borehole that will result in a road closure for three months. They wish to use Pennybridge Lane as a diversion route which would be inappropriate as it is single track and has a deteriorated surface condition. **Action JT**

18.2. A new water main will be installed in South Street that will result in a road closure of 10 weeks.

18.3. Representatives on the Memorial Hall Management Committee will request that sensible plans for a new hall are forwarded to the Parish Council before any kind of financial assistance can be considered.

18.4. The National Garden Scheme at the weekend was very successful and it is understood they may have taken up to £9K for charity.

18.5. A contribution to the Mayfield and Five Ashes Newsletter will be discussed at the next F & GP meeting providing a copy of their last year’s accounts are received.

18.6. The Parish in Bloom judges are visiting at the end of June. In addition to Mayfield they will assess the Five Ashes green area and village hall sensory garden.

The meeting ended at 20:55

The next meeting of Mayfield and Five Ashes Parish Council will be:

Venue: Mayfield Memorial Hall

Date: Monday 09 July 2018

Time: 19:30 hours

.....Chairman’s Signature

.....Date

Actions in Progress:

MINUTE	DESCRIPTION	JT	STATUS
Actions from meeting C14APR14			
14.3	Fencing of Jubilee Wood (Closed until contractual work completed)	JT	Closed
Actions from meeting C10JUL17			
13.2	Replacement plaque and wording on village sign	JT	In hand
Actions from meeting C14MAY18			
5.3	Write letter of thanks to Mayor of Wagga Wagga	JT	Closed
17.1	Inform East Sussex Highways that they may erect a scaffold in Jubilee Wood	JT	Closed
Actions from meeting C11JUN18			
4.2	Resend Playground upgrade information to WDC & request ETA	JT	Closed
9.2	Submit paperwork to external auditor	JT	Closed
12.2	Inform Bonfire Society of permission for a bonfire	JT	Closed
13.1	Inform Community Play of permission to close car park	JT	Closed
15.1	Inform ESCC that there are no objections for a disabled parking bay	JT	Closed
18.1	Inform Highways that Pennybridge Lane is unsuitable for a diversion route	JT	Open